**Student Visitor Form**

Student Visitor Programme

School of Mathematical, Physical and Computational Sciences,

University of Reading

Link to the Visitor Programme page: <https://research.reading.ac.uk/meteorology/research/opportunities/our-visitor-programme/>

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| **Host Information** |
| Name |  |
| Email address |  |
| Office Room Number |  | Phone Number |  |
| Please complete both sections **A** and **B** |

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| **Section A: Student Visitor** |
| **Visitor Information** |
| Title |  | Surname (Family name) |  |
| Forenames (in full) |  |
| Email address |  |
| Nationality |  |
| Home Institution and Department |  |
| Level of study | Secondary [ ]  Undergraduate [ ]  MSc [ ]  PhD [ ]  *Please note, if secondary school, a work experience form signed by the school is required. Please request form from Nicki Robinson.* |
| Mailing Address (School / Uni) |  |
| Funding Source |  |
| Title of project/research the student will undertake at Reading |  |
| **Date Information** |
| Start Date of Visit |  |
| End Date of Visit |  |
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| **Requested Resource** |
| Invitation Letter |  [ ]  No |  [ ]  Yes (NB: an invitation letter is required for all visitors from outside the European Economic Area.)  |
| Accommodation Advice |  [ ]  No |  [ ]  Yes |
| Special needs (arising e.g., from a disability) |  [ ]  No |  [ ]  Yes |

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| **Section B: Desk and IT** |
| Desk  |  [ ]  No |  [ ]  Yes |
| IT Services: |
|  Will you need a computer whilst at Reading? |  [ ]  No |  [ ]  Yes |
|  Internet Guest Account (Wifi) **(2 weeks or less)** (note Eduroam is available to visitors with access rights) |  [ ]  No |  [ ]  Yes |
|  ITS Central Visitor Account **(more than 2 weeks)** |  [ ]  No |  [ ]  Yes |

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| **Section C: Financial Information** |
| Will you enrol at the University as a student and pay student fees? |  [ ]  No |  [ ]  Yes |
| Project code for hotel & travel bookings |  |
| Will you require partial financial support from the visitor programme for your visit? |  [ ]  No |  [ ]  Yes |
| If yes in the previous question, please list the expenses or any other payments the visitor will be claiming: |   |

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| **Host’s notes (if any)** |
|  |

**Please send this form to**:

|  |  |  |
| --- | --- | --- |
| **Meteorology** | **Mathematics & Statistics** | **Computer Science** |
| Nicki Robinsonn.c.robinson@reading.ac.ukDr. Miguel Teixeiram.a.teixeira@reading.ac.uk  | Ruth Harrisr.m.harris@reading.ac.uk | Pauline Waymanp.wayman@reading.ac.uk  |