



Brian Hoskins Building (W058)

FIRST AIDERS (October 2023)

<u>Name</u>	<u>Room No</u>	<u>Tel. No</u>	<u>Expiry of Licence</u>
Wendy Neale	1L42	x6211	2 December 2024
David Ferreira	1U10	x7997	6 September 2026
Bill Collins	1U16	x7976	1 September 2026
John Methven	2L40	x6015	24 June 2024
Imogen Tandy	1L39	x5664	1 September 2026

First Aiders are usually available:

1. 09:00 – 17:00: As above
2. Out-of-office: SECURITY CONTROL CENTRE, **0118.378 6300**
3. In an emergency: **999**

Red Emergency Telephone: Located at the bottom of the main stairwell:
dial 0 (for outside line), **999**

All accidents, however minor, must be recorded in the online Accident Form:

http://www.reading.ac.uk/internal/health-and-safety/IncidentReportingandEmergencyProcedures/Report_an_Incident_online.aspx