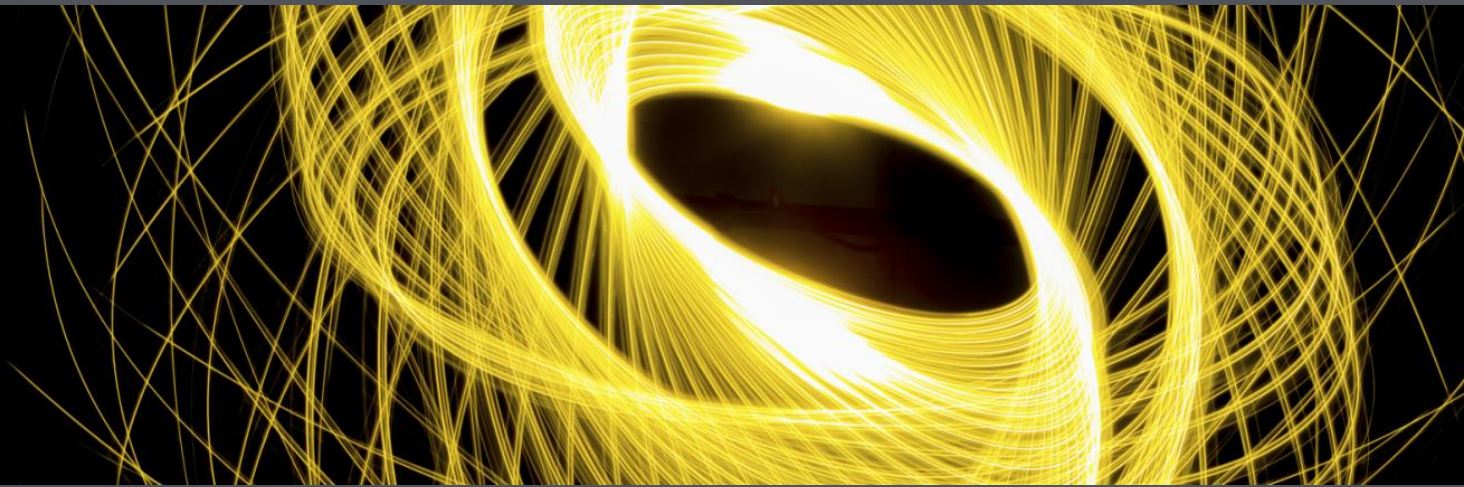


USEFUL PHD TIPS



— RRDPs —

- Reading Researcher Development Programme (RRDP)
- The RRDP comprises a wide range of sessions, workshops and activities that address your needs in the following areas:
 - knowledge and intellectual abilities
 - personal effectiveness
 - research governance and organisation
 - engagement, influence and impact

— RRDPs —

HOW THE RRDP WORKS

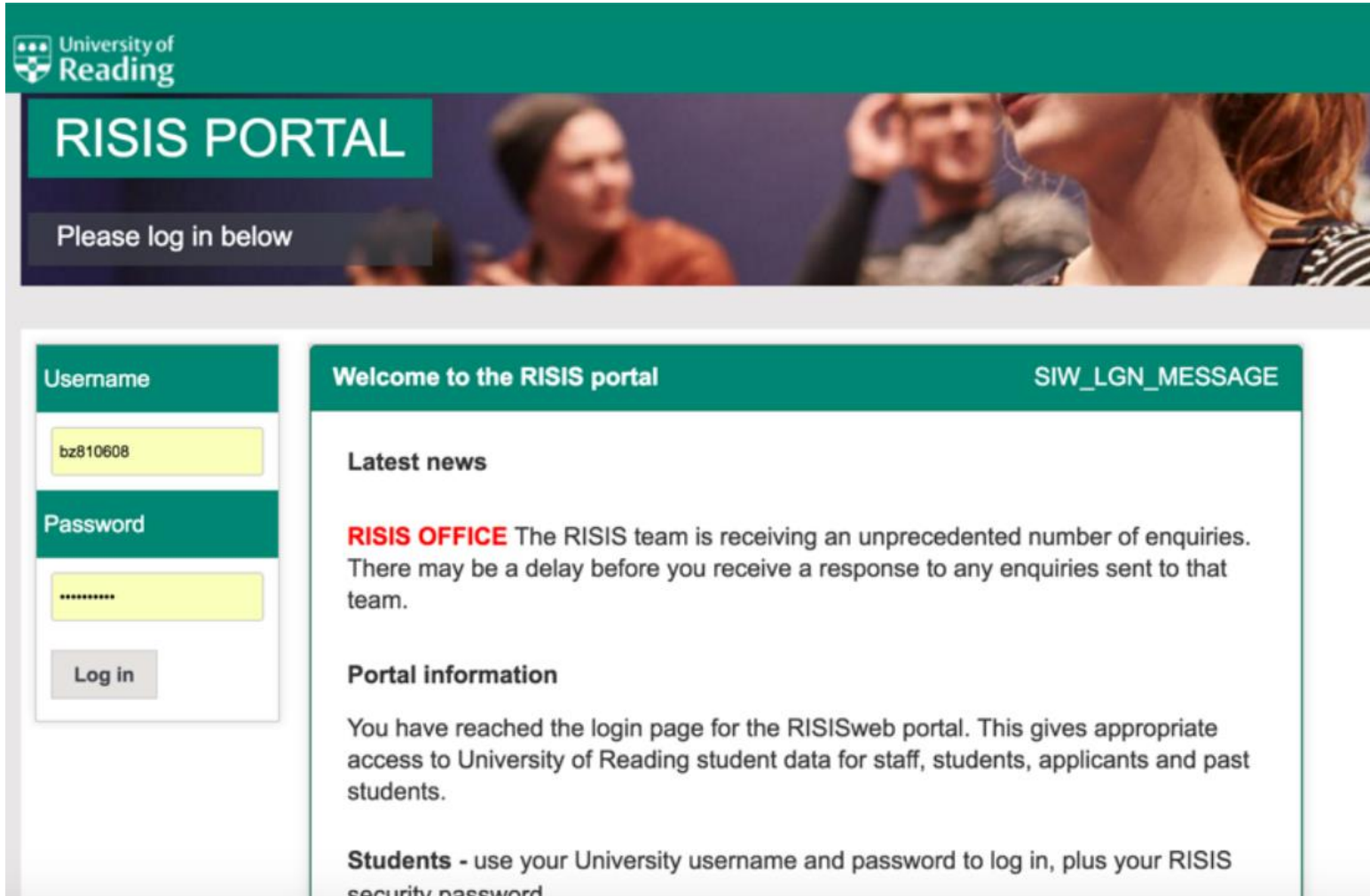
The RRDP is a compulsory part of your doctoral research programme. The minimum requirement for participation, depending on whether you are registered on a full-time or part-time programme, is set out below.

Year	Full time	Part time
1	5 RRDP sessions	3 RRDP sessions
2	3 RRDP sessions	2 RRDP sessions
3	3 RRDP sessions	2 RRDP sessions
4	n/a	2 RRDP sessions
5	n/a	no minimum requirement

— RRDPs —

- How to?
 - Go to <https://www.risisweb.reading.ac.uk/>
 - Log in using your credentials and password
 - Go to Actions
 - ...
 - Ask your office mates if you're confused
 - Apply as soon as you get the email telling you to! - all of the PhD students from all of the departments from all of the schools have to do these courses so places on the good ones are very competitive!

— RRDPs —



The screenshot shows the RISIS PORTAL login interface. At the top, there is a green header with the University of Reading logo and the text 'RISIS PORTAL'. Below this, a banner image shows three people in a meeting. A dark blue box with the text 'Please log in below' is overlaid on the banner. The main content area is divided into two columns. The left column contains the login form with fields for 'Username' (containing 'bz810608') and 'Password' (masked with dots), and a 'Log in' button. The right column has a green header with 'Welcome to the RISIS portal' and 'SIW_LGN_MESSAGE'. Below this, there is a 'Latest news' section with a red heading 'RISIS OFFICE' and a paragraph about enquiries. A 'Portal information' section follows, explaining the portal's purpose. At the bottom, a 'Students' section provides instructions on how to log in.

University of
Reading

RISIS PORTAL

Please log in below

Username

bz810608

Password

Log in

Welcome to the RISIS portal

SIW_LGN_MESSAGE

Latest news

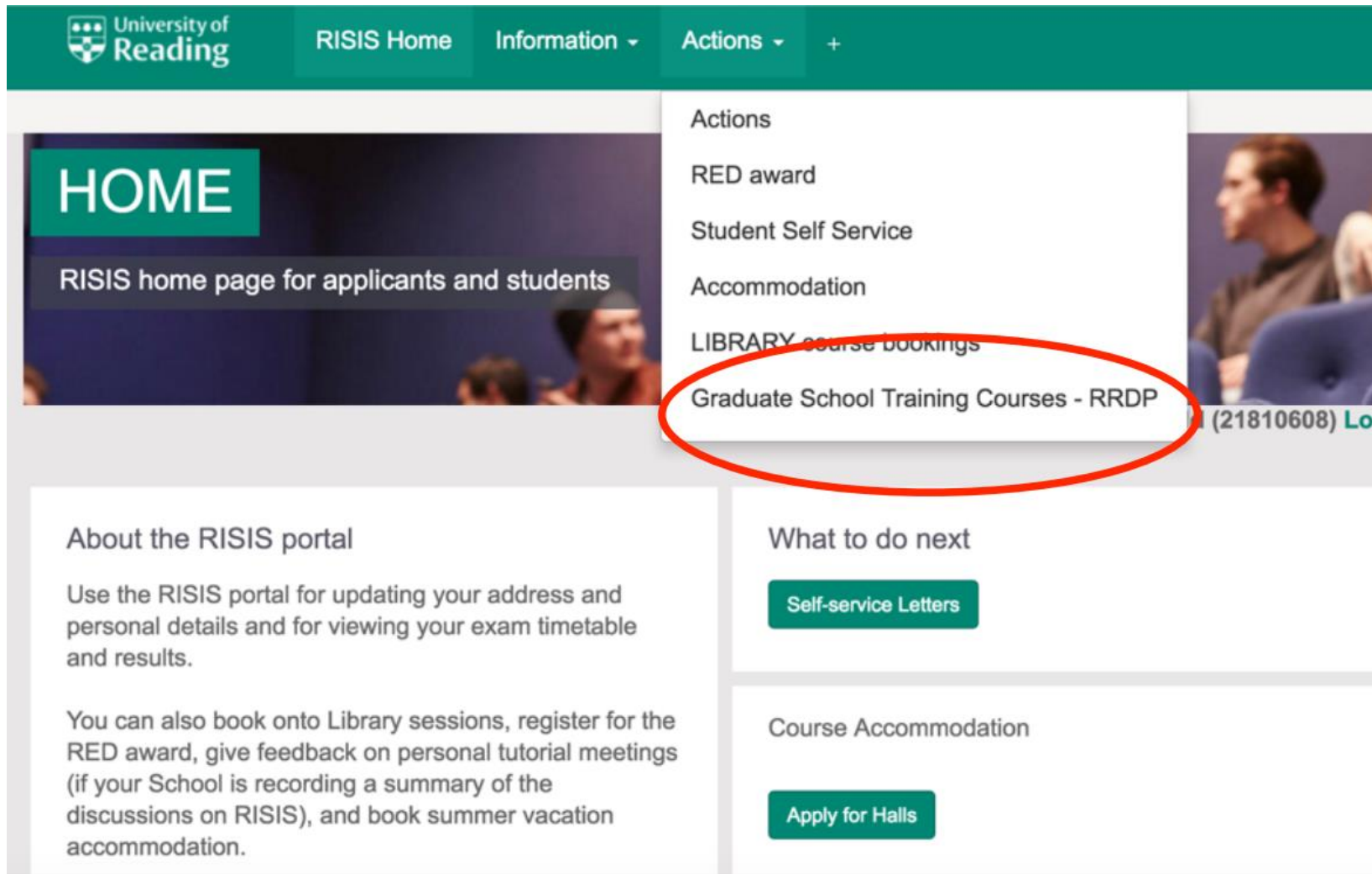
RISIS OFFICE The RISIS team is receiving an unprecedented number of enquiries. There may be a delay before you receive a response to any enquiries sent to that team.

Portal information

You have reached the login page for the RISISweb portal. This gives appropriate access to University of Reading student data for staff, students, applicants and past students.

Students - use your University username and password to log in, plus your RISIS security password

— RRDPs —



University of Reading

RISIS Home Information Actions +

HOME

RISIS home page for applicants and students

- Actions
- RED award
- Student Self Service
- Accommodation
- LIBRARY course bookings
- Graduate School Training Courses - RRDP**

(21810608) Lo

About the RISIS portal

Use the RISIS portal for updating your address and personal details and for viewing your exam timetable and results.

You can also book onto Library sessions, register for the RED award, give feedback on personal tutorial meetings (if your School is recording a summary of the discussions on RISIS), and book summer vacation accommodation.

What to do next

[Self-service Letters](#)

Course Accommodation

[Apply for Halls](#)

— RRDPS —

- What are RRDPS?
- <https://www.reading.ac.uk/graduateschool/training-and-development/gs-reading-researcher-development-programme.aspx>
- RRDPS Brochure
- https://www.reading.ac.uk/web/files/graduateschool/Graduate_School_RRDPS_Brochure_2018_2019_v2.pdf

— RRDPs —

- On the RISIS portal there is a list of RRDP's with suggestions of the years they should be completed in DO NOT IGNORE THIS
- You are also able to see which members of staff lead RRDP's
- Notable mentions:
 - Bob Rastall
 - Adam Squires
 - Meteorology staff: Ed Hawkins, Ellie Highwood, Tom Frame.

— RRDPs —

IF YOU WANT TO TEACH:

- Preparing to Teach: It is recommended if you wish to do any demonstrating in your (1st), 2nd or 3rd years. You do not have to complete it anymore to be able to demonstrate.
- Note that it is a big time commitment!

— RRDPs —

For 1st years:

- Your Supervisor and You
- Imposter Syndrome
- Self Management: increasing concentration
- Presentation skills
- Introduction to LaTeX
- An introverts guide to influence and impact



— RRDPs —

For 2nd years:

- Making posters
- How to write a paper
- Presentation skills
- A guide to critical academic writing



— RRDPs —

For 3rd years:

- Surviving the viva
- How to write a thesis
- How to write a paper
- Dealing with writers block



— RRDPs —

- Check the length of the RRDP when you apply
- Try to book RRDP's for the most relevant time to do them.
- You will get the most out of courses you know nothing about
- There is nothing wrong with doing the fun ones!
- Don't expect them to do your PhD for you :)

— IT —

- In Meteorology the person to contact is Maria Broadbridge (3L45)
- NCAS-specific computing support is provided by Andy Heaps (2L45 – might have moved to Harry Pitt office!)
- Emailing IT – it@reading.ac.uk
- By phone – ext. 6262
- Self service portal - <https://www.reading.ac.uk/internal/its/help/>
- Ask buddies in your office! They probably have done it!

— Self service portal —

- [Operating Systems](#)
- [Buying Computer Hardware](#)
- [PC Security](#)
- [Scanning, Printing, Storing](#)
- [IT Computer Training Documents](#)
- [User Registration](#)
- [Using University services from the Internet](#)
- [Telephony](#)
- [Viruses](#)
- [Voicemail](#)
- [World Wide Web](#)

The [Software Store](#) provides information on software that is available to you, both on University machines and on your own devices.

FILE STORAGE

The University also provides options for [storing files](#).

BUYING COMPUTER HARDWARE

The University has [contracted suppliers](#) for desktop PCs, laptops, Apple computers and peripherals.

HELP WITH MICROSOFT OFFICE

The free tutorials and videos available from [GCFlearnFree.org](#) are useful for learning how to use Microsoft Office applications (Word, Excel, PowerPoint and Access).

SECURITY

[Information](#) on keeping your digital information secure online.

Data access request

If you are making a Data Access Request relating to obtaining access to an individual's email or personal IT account, please fill out [this form](#) and send it to your HR Partner who is able to authorise the request. Should there be legitimate reasons for the request, the relevant HR Partner will liaise directly with IT to clarify the required access levels and to provide authorisation.

Contact us

If you do not find answers to your questions, or need more detailed advice and support, contact [IT Help](#).

<https://www.reading.ac.uk/internal/its/help/>

— Self service portal —

HELP WITH IT

UOR HOME
IT Home
Help & Support
Overview
Contact IT
Teaching & Learning Facilities
Research Facilities
IT Service Catalogue

The IT Service Desk is the first point of contact for all fault reports and service requests.

IT support is available via the [IT Self Service Portal](#), by calling 6262 from any internal phone (0118 378 6262 from your mobile or off site) or by emailing it@reading.ac.uk. You can also visit the IT Service Desk on the first floor of the library.

All faults and requests are logged on our IT Service Management System (TOPdesk), the customer is then issued with a ticket number. All tickets are read within one working day, and a priority allocated. Highest priority is given to faults with core/live systems, including technology used in teaching. Many tickets are passed to other teams in IT once initial details have been taken.

If you need to check the progress of an enquiry, please log into the [IT Self Service Portal](#) where you can see any status updates or contact IT and quote your ticket number.

Answers to many common questions and detailed self-help documents can be found via the Search facility on the [IT Home Page](#)

Contact details:

- Telephone (Internal): 6262
- Telephone (External): 0118 378 6262
- Email: it@reading.ac.uk
- [IT Self Service Portal](#)

SERVICE DESK OPENING HOURS
Telephone Support ▸ Monday to Friday 08:00 - 18:00 Library Term time: ▸ Monday to Friday 08:00 - 18:00 ▸ Weekend 11:00 - 17:00 Vacation time: ▸ Monday to Friday 09:00 - 17:00

<https://www.reading.ac.uk/internal/its/help/>



— Self service portal —



IT Self Service Portal

Username

Password

☐ Remember my password

Login

[Operator Login](#)

[https://www.reading.ac.uk
/internal/its/help/](https://www.reading.ac.uk/internal/its/help/)

— IT —

- Personal website
 - Your N drive (<\\dfs.rdg.ac.uk\homes>)
 - Folder named “public html”
 - An html file called “userdetails” inside
 - Right click and edit like a normal document

— IT —

```
<!-- userdetails.html
```

```
Add information where relevant to you
```

```
For sections which are not relevant, remove or comment out the section heading
```

```
-->
```

```
<!--
```

```
Add your research interests here.
```

```
One topic per line, between the <ul> and </ul> tags
```

```
Each line should start with <li>
```

```
-->
```

```
<p>
```

```
<h4>Research Interests:</h4>
```

```
<p>
```

```
<ul>
```

```
<li>SST retrieval
```

```
<li>Remote sensing of thermal plumes (spatial characteristics)
```

```
<li>Landsat 8, ASTER products
```

```
<li>Water detection in satellite imagery
```

```
<li> What are the controlling factors that influence the variability of the thermal  
plume dispersal?
```

```
</ul>
```

```
<p>
```

```
<h4>Using:</h4>
```

```
.....
```

```
<!-- Add the name of each person you supervise - include a brief description of what  
they do, and (ideally) link to their entry on the staff database.
```

```
To find the link, go to the people search page and search for the person. In the url,  
the last part is a number - copy this number into the template line below, replacing  
the xx with the number. Change the Name of person and description of what they  
do as
```

```
appropriate
```

```
Add one line for each person.
```

```
-->
```

```
<p>
```

```
<h4>Supervisors</h4>
```

```
<p>
```

```
</p><ul>
```

```
<li><a href="http://www.met.reading.ac.uk/userpages/nn904972.php">Prof. Chris  
Merchant</a>, Professor in Ocean and Earth Observation
```

```
<li><a href="http://www.met.reading.ac.uk/userpages/rg906695.php">Dr. Claire  
Bulgin</a>, Postdoctoral Research Assistant
```

```
.....
```

```
<!-- End of userdetails.html -->
```

— Useful links —

- On this page, you will find information that is relevant to your work, but that used to be hard to find anywhere else, such as conference and workshop feed backs, useful contacts, publishing caveats etc...
- <https://research.reading.ac.uk/meteorology/Intranet/for-students/phd-information-hub/>
- On using cluster etc...
- <https://research.reading.ac.uk/act/>

— Useful links —



PHD INFORMATION HUB

- UOR HOME
- Meteorology Department Home
- Undergraduate courses
- PhD programmes
- Master's courses
- Research in Meteorology
- Our Staff
- Stories
- News and events
- Observatory
- Intranet
- Online courses

On this page, you will find information that is relevant to your work, but that used to be hard to find anywhere else, such as conference and workshop feeds, books, useful contacts, publishing caveats etc...

- Thesis Writing
- RRDP Courses
- PhD Milestones
- Datasets
- Conferences, Workshops, and Summer Schools
- Computing Stuff



FOLLOW US ON TWITTER

Tweets by UniRdg_Met

— Useful links —



Home / Knowledgebase

How to...



Academic Computing Cluster



Managed Desktops



Research Cloud



Research Data Storage & Archive



Legacy Services



Academic Application Support



Specialist Web Support

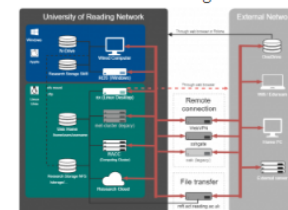


Software Community of Practice

ACT Services Status Page

ACT Training

ACT services Diagram



NEWS

rcclone updated

rcclone has been updated on NX and on RACC. You might need to re-run 'rcclone config' to update your configuration....

— Useful links —



Home / Knowledgebase

How to...

- How to recover a file on research storage
- Use the Reading Academic Computing Cluster (RACC)
- Use the Linux Desktop Service (NX with NoMachine)
- Transfer files in and out of the university
- Connect from outside of campus
- Manage my web presence
- Contact IT



Academic Computing Cluster



Managed Desktops



Research Cloud

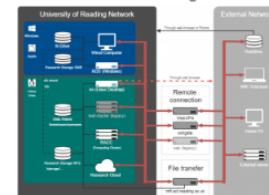


Research Data Storage & Archive

[ACT Services Status Page](#)

[ACT Training](#)

ACT services Diagram



NEWS

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rcclone has been updated on NX and on RACC. You might need to re-run 'rcclone config' to update your

THANK YOU!